System Settings

System Settings are controlled by the iDocuments System Administrator and control system wide rules and configuration.

System Setting	Description	Setting Type	Valid Entries
Allow Comments Attachments On Approved	Purchasing - Allow attachments on approved Purchase Orders	char	Y or N
Allow Overlapping Expense Claims	Expenses - Allow different expenses to have overlapping dates	char	Y or N
Allow Overlapping TravelRequisition Claims	Purchasing - Allow Travel Requisitions to have overlapping dates.	char	Y or N
Allowed Extensions for Upload Expense Receipt	Expenses – Define which extensions are allowed for uploading expense receipts	char	.pdf,.txt,.jpeg,.jpg
AllowOverReceipt	Purchasing - Allow Goods Receipt Notes to over receipt	char	Y or N
AppExternalURL	All Apps - External URL - for example http://175.21.233.15/iDocuments	string	URL
AutoPopulate Received Quantity on GRN	Purchasing – Auto-Populate Received Quantity on GRN	char	Y or N
BenefitCodes	Expenses - Enter Item Codes to appear on Expenses Benefits Report	string	Item Codes separated by commas
Can Hide Logout Button	All Apps - Hide logout button on forms	char	Y or N
CANSENDEMAILS	All Apps - Enable emails	char	Y or N
CANSENDEMAILS_HR	EE Self-Service - Send emails regarding absence or not	char	Y or N
CatalogueURL	Purchasing - URL to online catalogue	string	URL
DashboardVersion	All Apps - JDASH for Jdash Home, STANDARD >Home v1, and blank or other values for Home v2	string	new
DEFDATEFROM	Purchasing -This is for Purchase Order date from system settings. Add number of days to today's date and that'd be the order date default	int	Integer
DEFDATETO	Purchasing - This is Delivery date from system setting. Whatever PO date is add the days in the settings.	int	Integer
DefDocType	All Apps - You can select the default type by the order in dropdown 1- Item 2- service etc.	int	1,2,3,4

DefEXDocType	Expenses - You can select the default type by the order in dropdown 1- Item 2- service etc.	int	1,2,3,4
DEFLISTDAYS	Purchasing - The number of days transactions to show on listing forms	int	Integer
DISPITEMNAMEONPI	Purchasing - Purchase Invoice Item autocomplete whether by Code or Name	Code Name	Code Or Name
DISPITEMNAMEONPO	Purchasing - Purchase Order Item autocomplete whether by Code or Name	Code Name	Code Or Name
DISPITEMNAMONGRN	Purchasing - GRN Item autocomplete whether by Code or Name	Code Name	Code Or Name
DISPITENAMEONSI	Purchasing - Item Display mode on SI	Code Name	Code or Name
DISPVATNAMEONGRN	Purchasing - Autocomplete VAT on GRN	Code Name	Code Or Name
DISPVATNAMEONPI	Purchasing - Autocomplete VAT on Purchase Invoice	Code Name	Code Or Name
DISPVATNAMEONPO	Purchasing - Autocomplete VAT on Purchase Order	Code Name	Code Or Name
EmailTo SupplierIsTemplated	Purchasing - Email to supplier is templated	string	Y or N
Enable Utilities	All Apps - System Utilities	char	Y or N
EnableOCRHighQuality	Capture - Set this to 'Yes' if it can be guaranteed that high quality PDF files are used for OCR.	string	Yes or No
EXPDFTemplate	Expenses - Expense PDF template	string	Y or N
Expense lines must be within document date range	Expenses - Expense lines must be within document date range	char	Y or N
Expense lines on Credit Card	Expenses - Allow credit card expenses to be modified by copying and inserting lines	char	Y or N
Expenses Default Receipt Tick Box	Expenses - Expenses tick box for default visible	string	Y or N
ExpensesWarningMessage	Expenses - Expense pop-up message text which appears when you submit an expense document.	string	Text
ExpenseVarianceMessage	Expenses - Text which appears if the expense line is less than or greater than the permitted value.	string	Text
FullHRProfileEnabled	EE Self-Service - Enables full HR Profile Features	string	Y or N
GRIDPAGESIZE	All Apps - The number of lines which appears in grid on listing forms.	int	Integer
GRIDPAGESIZE	All Apps - The number of lines which appears in grid on listing forms.	int	Integer
GRNDISPLAYMODE	Purchasing - Goods Receipt Note GL code autocomplete whether by Code or Name	Code Name	Code Or Name
GRNPDFTemplate	Purchasing - GRN print layout	string	
GRNs	Purchasing - To Process GRNs	string	Y or N
GroupAbsenseApprovalTasks	EE Self-Service - Should leave and sickness approvals be grouped on the homepage?	Char	Y or N

Hide Internal References	Purchasing - To hide the iDocuments references until the sync has run and obtained a reference from SAP	char	Y or N
HolidayYearsByUser	Time - Define Holiday years by user	char	Y or N
HRMPayrollCodesEnabled	EE Self-Service - Enables Payroll codes in HR Module	char	Y or N
HRRoleNames	EE Self-Service - To apply HR rights to any role(s) - comma separated Roles	string	Text
HRSelfServiceEnabled	EE Self-Service - Allow self service approvals	char	Y or N
ISGoodReturnPRICEREAD	Purchasing - Is Good Return Price read only	char	Y or N
ISGRNPRICEREAD	Purchasing - Is Goods Receipt Note Price read only	char	Y or N
JobRoleRenewalPeriod	EE Self-Service - Days Prior to user position expiration to display renewal warnings	double	Number of days
LeaveRequestsEnabled	Time - Is used to determine if leave requests should be seen in system	char	Y or N
Legal Approval Value	Purchasing - Legal function approval limit	double	Integer
LOGONLOCKOUTTIME	All Apps - Time in minutes before logon attempt allowed after lockout	int	Integer
MAXLOGONATTEMPTR	All Apps - Maximum allowed Invalid logon attempts	int	Integer
MyTimesheetsOnlyEnterDefaultCompany	Time - Only allow a user to enter time against their assigned default company	char	Y or N
MyTimesheetsTimer ADLogon Only	Time - Ability to disable manual logon	char	Y or N
NAlSSFBP	Purchasing - Not Allowed Start For BP	string	Letters
New Starter Role Name	EE Self-Service - Role ID for new starters	string	Y or N
OCRArchiveFolder	Capture - Is used to archive a file once it has been through OCR	string	URL
OCRSoftware	Capture - Tells the mailbox scanner and OCR scanner what logic to apply depending on if the add-ons are enabled.	string	Yes or No
OCRTemplateFolder	Purchasing - Folder where invoice templates will be stored	string	C:/OCRTemplates
OmitAttachment To Creator	Purchasing - Omit Attachment To Creator	char	Y or N
PIDISPLAYMODE	Purchasing - Purchase Invoice GL code autocomplete whether by Code or Name	Code Name	Code Or Name
PIPDFTemplate	Purchasing - Purchase invoice template	string	html
PODISPLAYMODE	Purchasing - Purchase Order autocomplete whether by code or name GL	Code Name	Code Or Name
POPDFTemplate	Purchasing - Purchase Order PDF template	string	PDF Template
Project Connection By Roles	Purchasing - Defines which iDocuments roles will see the Project Connection wizard on the homepage	string	Y or N
Project Planning Filter By Skills	Purchasing - Allow Users to be reduced based on active skill set	char	Y or N

PurchasingDes	Purchasing - Default Purchasing description	string	Text
RestrictToGroups	Purchasing - This is for copying documents from and to.	char	Y or N
SelfCertifySickMessage	EE Self-Service - Message to display to users when self-certifying sickness	char	Y or N
SEND PI TO PO CREATOR	Purchasing - Send Purchase Invoice to Purchase Order Creator if No Goods Receipt Note	char	Y or N
SetPaymentblock	A payment block will be set if Y and a block is enabled on Supplier.	char	Y or N
Show Delivery Date On PI	Purchasing - Show delivery date on Purchase Invoice	char	Y or N
Show Projects on HR Calendar	Time - Show Planning Assignments on Calendar	char	Y or N
Show Revision on Master	All Apps - Shows the version of iDocuments on Company page	char	Y or N
SHOWDELDATE	Purchasing - Show delivery date on lines	char	Y or N
SHOWFAQLINK	All Apps - Show FAQ link on forms	char	Y or N
SHOWFREETEXT	Purchasing - Show Free Text field on Purchase Order lines	char	Y or N
SHOWHELPLINK	All Apps - Show Help link on forms	char	Y or N
ShowProjects	Purchasing - Display Project field on marketing forms	char	Y or N
SicknessRequestsEnabled	Time - To enable sickness requests	char	Y or N
SIPDFTemplate	Sales - Sales Invoice PDF template	string	PDF Template
SitePath	All Apps - Site Path	string	File path
SUPPLIERFILEROOT	All Apps - Invoice scans folder File path	string	File path
Sync Site Path	All Apps - File path for documents linked in SAP	string	File path
System	All Apps - System identification	string	Text
TaxText	Purchasing - Field label for tax	string	Text
TEXTBOXWIDTH	Purchasing - Controls GL/Description/Item textbox width	int	Integer
TimeCosting ReportAllowAll Company	Time - Show Time Costing Columns On time Costing Report	char	Y or N
TravelRequisitionsWarningMessage	Purchasing - Expense pop-up message text which appears when you submit an expense document.	string	Text
Use Express Approval	All Apps - Enable express approvals	char	Y or N
Use Finance CN	Purchasing - Finance Approval required for Credit Notes	char	Y or N
Use Finance CNT	Purchasing - Finance Approval required for Contracts	char	Y or N
Use Finance EXP	Expenses - Finance Approval required for Expenses	char	Y or N

Use Finance PERM	Purchasing - Use Finance Perm	char	Y or N
Use Finance PI	Purchasing - Finance Approval required for Purchase Invoices	char	Y or N
Use Finance PO	Purchasing - Finance Approval required for Purchase Orders	char	Y or N
Use Groups	All Apps - Use Groups	char	Y or N
Use Legal Approval	Purchasing - Enable Legal approval function in workflows	char	Y or N
Use Procurement	Purchasing - Enable Procurement function approval in workflows	char	Y or N
Use Series	Purchasing - Displays SAP DocNum on PO listing if Y, otherwise DocEntry.	char	Y or N
USEDEFAULTLOGO	All Apps - System logo default if 1, custom one if 0	int	0 or 1
UseGMapsOnMileage	Expenses - Use Google maps to calculate mileage for expense forms	char	Y or N
UseGroups	Purchasing - This determines whether to allow copy only if group is selected. If Y strict group needs to be selected first. Otherwise copying is done from documents on which group is users groups.	char	Y or N
USEMAILAUTH	All Apps - Use Authentication for email	char	Y or N
UsePasswordSpecifications	All Apps - Controls password strength on personal settings	char	Y or N
Using Milestones	Time - Show Milestones on Projects	char	Y or N
Using MyProfileAcceptance	EE Self-Service - Each user must confirm the details HR hold for them	char	Y or N
Using PDF Document Designer	Purchasing - Using the PDF document designer application	char	Y or N
Using Time Journals	Time - Using Time Journals	char	Y or N
UsingAutoTransferPayroll	EE Self-Service - Using auto transfer to Payroll	char	Y or N
UsingPRD	All Apps - Using PRD	char	Y or N
UsingProjectBilling	Time - For Using Project Billing	char	Y or N
UsingTimeManagerAddon	Time - Using time manager add on	char	Y or N
UsingTM	Time - We use to determine if using timesheets (allows us to implement holidays only if required)	char	Y or N
UsingWorkingPatterns	Time - Working Patterns Enabled	char	Y or N
VALTOPROC	Purchasing - Purchase Order approval value for Procurement function	double	Integer
WeekStartsOnASunday	Time - Timesheets can be displayed either starting on a Monday or a Sunday	char	Y or N