

iDocuments apps go where you go

Mobile apps that help you to stay on top of your business, make your team to be more efficient and enable your business to respond faster.

Features include:

- Mobile app for iPhone and Android phones
- Create and submit expense claims and timesheets.
- Approvals of purchase orders, invoices, expenses, timesheets and time off requests.
- Allocate and link devices to users.
- Match receipts to Credit Card transactions.
- Take a photograph of a receipt and automatically generate a claim.
- Prompts you for details of mileage, entertainment, travel and hotels.
- Allocate expenses to projects, cost centre and other analysis codes.
- Use maps to calculate mileage.
- Currency conversion.

Time and Expenses

iDocuments Mobile Expenses and Timesheet provides you with an integrated offline and online solution for managing business expenses and time tracking.

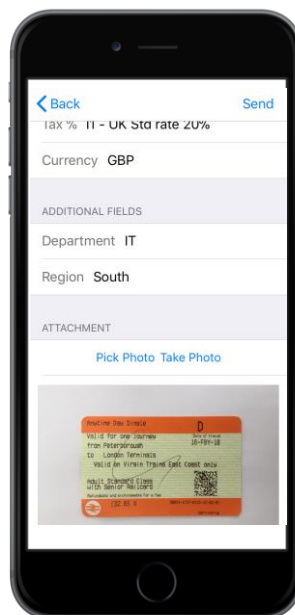
iDocuments simplifies the process of capturing, submitting and approving expenses and timesheets; saving your staff time, reducing administration costs and improving performance.

Expenses Receipts and Company Cards

Capture expense receipts and supporting documents including capture and label Credit Card expense receipts and attach them to credit card transaction lines.

Mileage claims

Use integrated map facility to calculate and verify business mileage.



Capture receipts and supporting documents



Auto-calculate mileage.

Technical Information:

Mobile apps technical prerequisite information is available in our Technical Specification document which may be downloaded at www.idocuments.co.uk/technical

Device management

iDocuments Mobile incorporates a central management system that allows authorized users to allocate and de-allocate devices to specific users either on a permanent or temporary basis.

Contact us:

Contact us for more information or for details a test copy email .

info@synantix.com

Control of purchasing spend

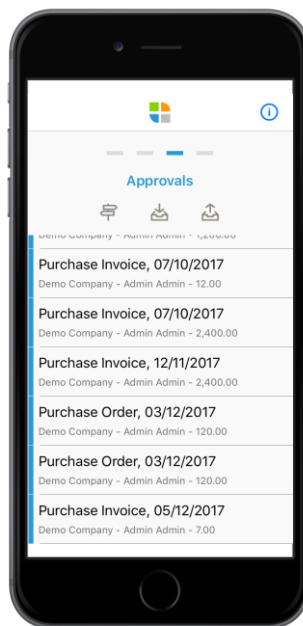
With iDocuments mobile app you can review, authorize or reject purchasing documents such as Purchase Requisitions, Purchase Orders and Invoices.

Dynamic documents and processes

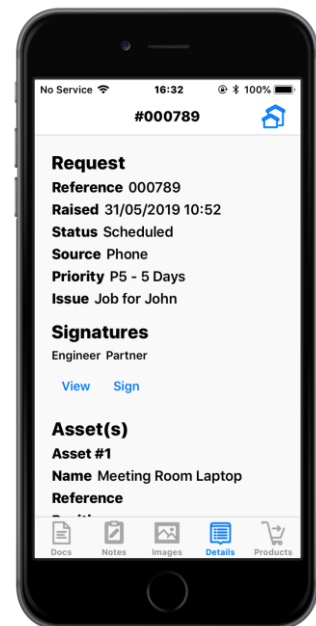
iDocuments Dynamic Documents is a powerful and flexible facility for creating custom documents and workflows. iDocuments mobile app enable these to be completed, reviewed and approved via the iDocuments mobile app.

Approve time-off requests

Review, authorize or reject time-off requests for sickness and holidays via iDocuments mobile app.



Automatically route approvals through the correct authorizer.



Completion and validation of process documents.

